

**ABERDEEN CITY COUNCIL
REVENUE MONITORING 2010 / 2011**

DIRECTORATE : ENTERPRISE, PLANNING AND INFRASTRUCTURE

AS AT	30 November 2010	ANNUAL BUDGET	YEAR TO DATE			OUT-TURN		
			PLANNED	ACTUAL	VARIANCE	FORECAST TOTALS	FORECAST VARIANCE	
ACCOUNTING PERIOD 8		£'000	£'000	£'000	£'000	£'000	%	
HEAD OF ASSET MANAGEMENT AND OPERATIONS		18,169	4,803	6,108	1,305	20,924	2,755	15.2%
HEAD OF PLANNING AND SUSTAINABLE DEVELOPMENT		2,615	1,349	748	(601)	2,991	376	14.4%
OPERATIONAL SUPPORT MANAGER		759	501	491	(10)	939	180	23.7%
ECONOMIC DEVELOPMENT PROJECT DIRECTOR		5,911	3,943	4,193	250	5,687	(224)	(3.8%)
TOTAL BUDGET		27,453	10,595	11,540	945	30,540	3,087	11.2%

ABERDEEN CITY COUNCIL
REVENUE MONITORING 2010 / 2011

DIRECTORATE : ENTERPRISE, PLANNING AND INFRASTRUCTURE

AS AT 30 November 2010	ANNUAL BUDGET	YEAR TO DATE			OUT-TURN			CHANGE FROM LAST REPORT
		PLANNED	ACTUAL	VARIANCE	FORECAST TOTALS	FORECAST VARIANCE		
	£'000	£'000	£'000	£'000	£'000	£'000	%	£'000
ACCOUNTING PERIOD 8								
STAFF COSTS	22,811	15,209	14,541	(669)	22,016	(795)	-3.5%	(94)
PROPERTY COSTS	5,068	2,949	2,997	48	5,734	666	13.1%	164
ADMINISTRATION COSTS	1,301	745	967	222	1,251	(50)	-3.8%	(38)
TRANSPORT COSTS	3,890	2,593	2,275	(318)	3,867	(22)	-0.6%	(8)
SUPPLIES & SERVICES	13,249	8,902	9,153	251	14,763	1,514	11.4%	892
TRANSFER PAYMENTS	3,483	2,240	2,136	(103)	3,412	(71)	-2.0%	0
TOTAL								
CAPITAL FINANCING COSTS	11,700	0	0	0	11,700	0	0.0%	0
GROSS EXPENDITURE	61,501	32,638	32,069	(569)	62,743	1,242	2.0%	916
LESS: INCOME								
GOVERNMENT GRANTS	(155)	(93)	(82)	11	(155)	0	0.0%	0
OTHER GRANTS	(41)	(27)	(27)	(0)	(41)	(0)	1.0%	(31)
FEES & CHARGES	(17)	(12)	(5)	6	(17)	0	0.0%	0
RECHARGES	(10,610)	(6,476)	(4,625)	1,851	(10,029)	581	-5.5%	528
OTHER INCOME	(23,225)	(15,435)	(15,789)	(354)	(21,961)	1,264	-5.4%	2,096
TOTAL INCOME	(34,048)	(22,043)	(20,529)	1,514	(32,203)	1,845	-5.4%	2,593
NET EXPENDITURE	27,453	10,595	11,540	945	30,540	3,087	11.2%	3,509

VIREMENT PROPOSALS

None this cycle

REVENUE MONITORING VARIANCE NOTES

Employee Costs

The Architectural Design, Surveying and Planning sections have identified a number of vacancies that will not be filled this year. Savings are also expected in Cleaning and School Crossing Patrols.

FORECAST
VARIANCE
£'000

(795)

CHANGE
£'000

(94)

Property Costs

Rent for the AECC offices has been restated as a cost and recharge rather than being netted off.

666

164

Administration Costs

Savings are expected in event costs and in printing and stationery.

(50)

(38)

Transport Costs

Travelling expenses within a number of sections have been reviewed and reduced in line with spend to date.

(22)

(8)

Supplies & Services

Winter maintenance costs are expected to exceed budget due to the early incidence of severe conditions. The estimated overspend is based on a similar duration of these conditions as last year.

1,514

892

Transfer payments

The budget includes a contribution to Glencraft which will not now be made.

(71)

0

Recharges

Rent for the AECC offices has been restated as a cost and recharge rather than being netted off. Income from EC&S for the provision of School Catering will not materialise and while some of the shortfall will be met from reserves, the Service will bear an estimated £800k of the cost.

581

528

Other Income

Recharges to outside parties for Architectural Design work is expected to be below budget due to weak market conditions. Planning application and building warrant income is expected to be similarly affected although the position shows some improvement since the forecast was last reviewed.

1,264

2,096

3,087 3,509

ABERDEEN CITY COUNCIL
REVENUE MONITORING 2010 / 2011

DIRECTORATE : ENTERPRISE, PLANNING AND INFRASTRUCTURE
HEAD OF ASSET MANAGEMENT AND OPERATIONS

AS AT	30 November 2010	ANNUAL BUDGET	YEAR TO DATE			OUT-TURN			CHANGE FROM LAST REPORT
			PLANNED	ACTUAL	VARIANCE	FORECAST TOTALS	FORECAST VARIANCE		
ACCOUNTING PERIOD 8		£'000	£'000	£'000	£'000	£'000	£'000	%	£'000
STAFF COSTS		15,864	10,576	9,841	(734)	14,935	(929)	-5.9%	(379)
PROPERTY COSTS		5,065	2,948	2,994	46	5,729	664	13.1%	162
ADMINISTRATION COSTS		761	391	646	255	754	(8)	-1.0%	4
TRANSPORT COSTS		3,776	2,518	2,209	(308)	3,762	(15)	-0.4%	(13)
SUPPLIES & SERVICES		10,579	7,053	7,204	152	12,128	1,549	14.6%	927
TRANSFER PAYMENTS TOTAL		253	169	122	(47)	255	2	0.7%	0
CAPITAL FINANCING COSTS		11,116	0	0	0	11,116	0	0.0%	0
GROSS EXPENDITURE		47,414	23,654	23,017	(637)	48,677	1,263	2.7%	701
LESS: INCOME									
GOVERNMENT GRANTS		0	0	0	0	0	0	0.0%	0
OTHER GRANTS & CONTRIBUTIONS		0	0	0	0	0	0	0.0%	0
INTEREST		0	0	0	0	0	0	0.0%	0
RECHARGES		(9,717)	(5,881)	(4,041)	1,840	(9,142)	576	-5.9%	(373)
OTHER INCOME		(19,528)	(12,970)	(12,869)	101	(18,612)	916	-4.7%	1,939
TOTAL INCOME		(29,245)	(18,852)	(16,910)	1,942	(27,754)	1,492	-5.1%	1,566
NET EXPENDITURE		18,169	4,803	6,108	1,305	20,924	2,755	15.2%	2,267

VIREMENT PROPOSALS

None this cycle

REVENUE MONITORING VARIANCE NOTES

Employee Costs

Vacancies have been identified in Architectural Design and Surveying sections. Other sections are currently running with vacancies and the existing trend is expected to remain throughout the year. These sections include Building Cleaning and School Crossing Patrols

FORECAST VARIANCE
£'000

CHANGE
£'000

(929) (379)

Property Costs

Restatement of rent for the AECC offices, which was formerly set off against recharges to other services, accounts for £510k of this variance. In addition, rates bills for the service have exceeded budget by £110k. Additional costs in relation to the closure of Summerhill are expected to result in an adverse variance of £50k.

664 162

Administration Costs

Revised estimated of internal recharges to Public Transport Unit based on 2009/10 actual costs

(8) 4

Transport Costs

Updated estimate of travelling expenses and car parking costs based on actual costs to date

(15) (13)

Supplies and Services

The out-turn has been updated to reflect the latest estimate for winter maintenance costs in light of the early adverse conditions. An additional £1.5 million is estimated, based on a cost of £50k per day. Revised estimates for use of consulting engineers and for software support resulting in a £100k favourable variance.

1,549 927

Transfer Payments

Increase in support payments made by Public Transport Unit

2 0

Income

Estimated reduction in rechargeable works undertaken by Architectural Design Services is estimated to be £1.2 million. The restatement of recharge for AECC office rent, for which the cost and the recharge was formerly netted off, increases recharges by £530k.

The School Catering budget allowed for the net cost of the service to be recovered from Education, Culture and Sport. Due to there being inadequate budget provision within EC&S, this charge will not now be made and EP&I will bear the cost. The total cost is £1.5 million and it has been agreed that £700k of this will be met from reserves, leaving a charge to EP&I of £800k.

Property enquiry fee income has been reduced by £60k to reflect the trend in income to date, which in turn is comparable with 2009/10 income.

1,492 1,566

2,755 2,267

**ABERDEEN CITY COUNCIL
REVENUE MONITORING 2010 / 2011**

**DIRECTORATE : ENTERPRISE, PLANNING AND INFRASTRUCTURE
HEAD OF PLANNING AND SUSTAINABLE DEVELOPMENT**

AS AT 30 November 2010	ANNUAL BUDGET	YEAR TO DATE			OUT-TURN			CHANGE FROM LAST REPORT
		PLANNED	ACTUAL	VARIANCE	FORECAST TOTALS	FORECAST VARIANCE		
	£'000	£'000	£'000	£'000	£'000	£'000	%	£'000
ACCOUNTING PERIOD 8								
STAFF COSTS	3,560	2,374	2,494	120	3,667	107	3.0%	257
PROPERTY COSTS	0	0	2	2	2	2	0.0%	2
ADMINISTRATION COSTS	108	72	47	(25)	96	(11)	-10.3%	(11)
TRANSPORT COSTS	66	44	35	(9)	58	(8)	-11.6%	5
SUPPLIES & SERVICES	1,092	715	487	(227)	1,078	(14)	-1.3%	(14)
TRANSFER PAYMENTS TOTAL	165	110	102	(8)	165	0	0.0%	0
CAPITAL FINANCING COSTS	572	0	0	0	572	0	0.0%	0
GROSS EXPENDITURE	5,562	3,314	3,166	(148)	5,638	76	1.4%	239
LESS: INCOME								
GOVERNMENT GRANTS	(16)	(11)	(0)	10	(17)	(0)	1.7%	0
OTHER GRANTS & CONTRIBUTIONS	0	0	(0)	(0)	(0)	(0)	0.0%	0
INTEREST		0	0	0	0	0	0.0%	0
RECHARGES	(41)	(27)	6	33	(41)	0	0.0%	0
OTHER INCOME	(2,890)	(1,927)	(2,423)	(496)	(2,589)	301	-10.4%	79
TOTAL INCOME	(2,948)	(1,965)	(2,418)	(453)	(2,648)	300	-10.2%	79
NET EXPENDITURE	2,615	1,349	748	(601)	2,991	376	14.4%	318

VIREMENT PROPOSALS

None this cycle

REVENUE MONITORING VARIANCE NOTES

Employee Costs

Overspends are expected in the Transportation Team and Development Management. These are partly offset by savings in the Building Standards and Admin teams arising from unfilled vacancies.

FORECAST VARIANCE £'000	CHANGE £'000
107	257

Property Costs

Premises rents associated with the Development Plan not budgeted for.

2	2
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Administration Costs

Savings are expected across the service on a number of items including printing, stationery, meetings and conferences.

(11)	(11)
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Transport Costs

The estimated cost of travelling expenses has been revised in line with spend to date.

(8)	5
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Supplies and Services

Savings are expected in a number of items based on the level of expenditure to date.

(14)	(14)
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Income

Planning application fee income is expected to be £60k below budget and Building application fee income is expected to be £20k below budget. No income will arise from Neighbour Notifications, which has a budget of £187k.

300	79
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376	318
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ABERDEEN CITY COUNCIL
REVENUE MONITORING 2010 / 2011

DIRECTORATE : ENTERPRISE, PLANNING AND INFRASTRUCTURE
ECONOMIC DEVELOPMENT PROJECT DIRECTOR

AS AT	30 November 2010	ANNUAL BUDGET	YEAR TO DATE			OUT-TURN			CHANGE FROM LAST REPORT
			PLANNED	ACTUAL	VARIANCE	FORECAST TOTALS	FORECAST VARIANCE		
		£'000	£'000	£'000	£'000	£'000	%	£'000	
ACCOUNTING PERIOD 8									
STAFF COSTS		2,116	1,411	1,369	(42)	1,964	(152) -7.2%	(152)	
PROPERTY COSTS		2	1	1	0	2	0 0.0%	0	
ADMINISTRATION COSTS		368	246	227	(19)	337	(31) -8.4%	(31)	
TRANSPORT COSTS		41	27	27	(0)	41	0 0.0%	0	
SUPPLIES & SERVICES		1,554	1,037	1,374	337	1,533	(21) -1.3%	(21)	
TRANSFER PAYMENTS TOTAL		2,941	1,961	1,913	(48)	2,868	(73) -2.5%	0	
CAPITAL FINANCING COSTS		12	0	0	0	12	0 0.0%	0	
GROSS EXPENDITURE		7,035	4,682	4,910	228	6,758	(277) -3.9%	(204)	
LESS: INCOME									
GOVERNMENT GRANTS		(15)	0	(0)	(0)	(15)	0 -1.8%	0	
OTHER GRANTS & CONTRIBUTIONS		(41)	(27)	(27)	(0)	(41)	0 0.0%	(31)	
INTEREST		(17)	(12)	(5)	6	(17)	0 0.0%	0	
RECHARGES		(244)	(163)	(188)	(25)	(238)	6 -2.4%	0	
OTHER INCOME		(806)	(538)	(497)	41	(760)	47 -5.8%	78	
TOTAL INCOME		(1,124)	(739)	(717)	22	(1,071)	53 -4.7%	47	
NET EXPENDITURE		5,911	3,943	4,193	250	5,687	(224) -3.8%	(157)	

VIREMENT PROPOSALS

None this cycle

REVENUE MONITORING VARIANCE NOTES

Employee Costs

The management of vacancies within the service is expected to result in additional savings in the Marketing and Economic Development sections

FORECAST VARIANCE	CHANGE
£'000	£'000
(152)	(152)

Administration Costs

Savings are expected in the budget for Offshore Europe, based on lower than budgeted expenditure to date. Events stationery is expected to be over budget by £20k.

(31)	(31)
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Supplies and Services

Savings are expected in City Propotion and in Events costs.

(21)	(21)
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Transfer Payments

A contribution to Glencraft was included in budget but won't be made

(73)	0
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Income

The out-turn has ben updated to reflect an expected reduction on income in relation to Offshore Europe of £80k. This is offset by increases in income in the City Promotion and Events budgets.

53	47
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(224)	(157)
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**ABERDEEN CITY COUNCIL
REVENUE MONITORING 2010 / 2011**

**DIRECTORATE : ENTERPRISE, PLANNING AND INFRASTRUCTURE
OPERATIONAL SUPPORT MANAGER**

AS AT 30 November 2010	ANNUAL BUDGET	YEAR TO DATE			OUT-TURN			CHANGE FROM LAST REPORT
		PLANNED	ACTUAL	VARIANCE	FORECAST TOTALS	FORECAST VARIANCE		
	£'000	£'000	£'000	£'000	£'000	£'000	%	£'000
ACCOUNTING PERIOD 8								
STAFF COSTS	1,271	850	837	(12)	1,451	180	14.1%	180
PROPERTY COSTS	1	0	0	(0)	1	0	0.0%	0
ADMINISTRATION COSTS	63	36	47	11	63	0	0.0%	0
TRANSPORT COSTS	7	4	4	(0)	7	0	0.0%	0
SUPPLIES & SERVICES	24	98	88	(11)	24	0	0.0%	0
TRANSFER PAYMENTS TOTAL	124	0	0	0	124	0	0.4%	0
CAPITAL FINANCING COSTS	0	0	0	0	0	0	0.0%	0
GROSS EXPENDITURE	1,490	988	976	(13)	1,670	180	12.1%	180
LESS: INCOME								
GOVERNMENT GRANTS	(124)	(82)	(81)	1	(124)	0	0.0%	0
OTHER GRANTS & CONTRIBUTIONS	0	0	0	0	0	0	0.0%	0
INTEREST	0	0	0	0	0	0	0.0%	0
RECHARGES	(607)	(405)	(402)	3	(607)	0	0.0%	0
OTHER INCOME	0	0	(1)	(1)	0	0	0.0%	0
TOTAL INCOME	(731)	(487)	(484)	3	(731)	0	0.0%	0
NET EXPENDITURE	759	501	491	(10)	939	180	23.7%	180

VIREMENT PROPOSALS

None this cycle

REVENUE MONITORING VARIANCE NOTES

Employee Costs

The allocation of VS/ER savings accounts for £130k of the forecast variance. Pension costs charged to the service are also above budget to date and are expected to be £50k over budget for the full year.

FORECAST VARIANCE £'000	CHANGE £'000
180	180
180	180